

## **Carpenter Carse Library Meeting Minutes – DRAFT**

**Wednesday August 26, 2020 via Zoom**

**Attendees:** Katherine Kjelleren, Paul Lamberson, Brian Dunlop, Jim Jarvis, Emily Alger, Marianna Holzer, Catherine Moller, Susan Evans McClure and Beth Royer

Call to order 7:04pm

### **Secretary's Report:**

Heather unable to join. She will send July minutes for approval soon.

### **Treasurer's Report:**

Bank balances were emailed this morning. We are \$20,000 ahead of last year. Had to build some August 2019 data based on source documents.

Paul will meet with Beth to figure out QB and get the budget established. Paul and Beth also need to complete final reconciliation of FY 2019 so that information can be sent to the accountant.

Beth acknowledge rent is being paid and she sometimes sees/hears the tenants. There has been no thermostat issues.

Marianna moved to approve the Treasurer's report. Jim 2<sup>nd</sup>. Approved.

### **Directors Report:**

Things are going well. Beth was happy with the VTDigger article.

Jill has put together information with Home School resources. Some patrons have asked how the library will support home schooling families. Beth doesn't feel the library should buy curriculum to be used. Library may buy some material. Emily suggested families may use materials from the library and build a curriculum around what is available.

Thanks to reminders from Susan, Beth applied for a grant through the Vt Arts Council and got approved for some funding. Susan shared that supplemental grants from the Vt Arts Council should be available soon. She will let Beth know when they are so the Library can apply.

Beth has decided to work with Rufus for the painting. Project is due to commence in September.

Beth is having to educate some patrons on proper mask wearing.

Beth is looking to post a job opening soon (Jane's position) to help cover hours. During the last few months Beth was able to cover the hours since the schedule was abbreviated. She will need help soon.

Beth is enjoying curbside pickup. It is helpful, keeps people connecting and reading. Emily and Susan shared positive experiences with curbside pickup. The "surprise me" option – where the staff select a book for the Patrons is appreciated. It allows the staff to be the book experts.

Some community members do not know that the library is open. Posting information in the Hinesburg Area Families Group on Facebook and on FPF may be helpful. Perhaps a weekly update on FPF promoting an upcoming event and pointing people to the website. Beth was going to follow up on this.

When Beth has more information finalized about the Anti Racism book club Catherine suggested sharing that in the Hinesburg Families Concerned With Racism Facebook group.

Emily moved to accept. Marianna 2<sup>nd</sup>. Approved.

**Personnel Committee:**

Meets tomorrow.

**Facilities Committee:**

No updates.

**Fundraising Committee:**

No updates.

**Finance Committee:**

No updates.

**Old Business:**

None.

**New Business:**

Paul is not sure if there are date driven incentives for solar. Town only had one bidder on solar project.

Paul suggested the Board think how we may want to approach Solar (fundraising vs use of savings), do we want a kiosk showing carbon offset details.

Jim will reach out to Chuck to get a Proforma. He has chuck's email. Beth will send whatever notes she has from her recent brief conversation with Chuck. He is hoping for an update by end of the day on Friday 8/28.

Susan reminded the Board that the SBA is offering emergency loans with 2.75% interest rates over 30 years for non-profits. This might be of use for this project.

Paul reminded the board that now may be a good time for Library Supporters to donate appreciated stock to the Library.

Jim moved to adjourn. Marianna 2<sup>nd</sup>. Approved. The next meeting is Wednesday, September 23<sup>rd</sup> at 7:00pm. Adjourned at 7:36.

Next meeting on 9/23.

Recorded by Catherine Moller