

## **Carpenter Carse Library Meeting Minutes - DRAFT**

**Wednesday, April 29, 2020 via Zoom**

**Attendees:** Katherine Kjelleren, Heather Roberts, Paul Lamberson, Brian Dunlop, Susan Evans McClure, Jim Jarvis, Emily Alger, Marianna Holzer, Catherine Moller and Beth Royer

### **Secretary's Report:**

Minutes from the February 26th meeting were reviewed. Paul moved to accept. Marianna 2nd. Approved.

### **Treasurer's Report:**

We are \$4,000 ahead of where we were a year ago.

Our endowment has taken a hit with the recent market performance.

We will not spend our excess as we had expected this year. This will affect what we ask for from the Town in the future.

Our CPA had finished the reconciliation but had neglected to send to Beth. Our payroll taxes look much more in line after his adjustments.

Emily moved to approve the Treasurer's report. Jim 2nd. Approved.

### **Committee Reports:**

Facilities Committee will be investigating the installation of solar on the library roof and will put together a proposal for consideration before our next meeting.

### **Directors Report:**

Curbside pickup is currently available and being utilized.

Someone left a book donation on the bench outside the library and they are available on a free books cart in front of the library. It is unclear whether the Friends will be doing their book sale on 4th of July. They have definitely cancelled their garden tour.

Susan moved to accept. Marianna 2nd. Approved.

### **Old Business:**

None.

**New Business:**

Library remains closed. Should we continue to pay staff - which falls on the non-profit board and local tax dollars rather than federal government (including the additional \$600)? Per Beth, staff is much busier than we may realize. Beth indicates that the employees are anxious to work as much as possible and don't want to go through the process of applying for unemployment. Beth estimates we're subsidizing about 50 hours/week. Tax credits to cover wages for hours not worked are not beneficial to us because we are a non-profit and do not file taxes. Susan expressed the opinion that the library's services are a public good and we should view supporting our staff as an aspect of that. Beth wants our employees to feel supported and the board supports Beth in her management of the staff responsibilities but is available for support. We will check in about this at the next board meeting.

As library best practices are released regarding the building, Paul suggests we empower Beth to make any necessary changes costing up to \$1,500.

Jim moved to adjourn. Marianna 2nd. The next meeting is Wednesday, May 27th at 7:00pm. Adjourned at 8:00pm.