

Carpenter Carse Library Meeting Minutes - DRAFT

Wednesday, October 21, 2020 via Zoom

Attendees: Katherine Kjelleren, Heather Roberts, Paul Lamberson, Brian Dunlop, Jim Jarvis, Emily Alger, Marianna Holzer, Catherine Moller, Susan Evans McClure and Beth Royer

Secretary's Report:

Minutes from the July 22nd meeting were reviewed. Corrected the spelling of Charlie Nardozzi. Emily moved to accept. Jim 2nd. Approved.

Treasurer's Report:

Bank balances: We're about \$20K ahead in the bank account and \$2K ahead in endowment funds vs. last year.

Library supplies is running a little higher than normal because of COVID cleaning expenses.

\$1,458.31 below budget for income.

Jim moved to accept the Treasurer's report. Marianna 2nd. Approved.

Directors Report:

Charlie Nardozzi program was a success. Folks stayed afterwards to visit. Perhaps we could offer a short program once a month with time for chatting at the end, especially as we get into winter and folks feel more isolated.

Jen's been doing take-out craft kits that have been a huge hit.

Susan gave kudos to the library staff. Our library is much more available and we're offering many more services compared to some other local libraries.

We've had 17 or so applicants for the adult services position. Beth has scheduled 5 interviews via Zoom over the next few weeks. The next round may be in person in some way.

Jim moved to accept. Marianna 2nd. Approved.

Committee Reports:

Facilities:

LED bulbs have been replaced in the community room. Beth reports no complaints from the staff. The troubling sound in one fixture seems to be limited to that one. If we replace all bulbs

in the library and the rental space, this should reduce our electric bill by around 1/3. Repairs and maintenance is currently \$900+ below budget. Emily moved to authorize Jim to spend up to \$800 to replace the remaining bulbs. Susan 2nd. Approved.

Heat pumps - 3 bids have now been received to replace 3 rooftop units. It does not make sense to move forward at this time.

Solar project - Jim has proposals (and in some cases pro formas) from: Vermont Independent Energy, Green Mountain Solar, DC Energy Innovations, and SunCommon. Technical variables exist regarding source, quality, size, etc. Paul proposed we go into Executive session at 7:45pm to discuss details of the proposals. Brian 2nd. Approved. We exited executive session at 8:05pm.

Fundraising:

A fundraising letter will go out in November. There are a lot of great stories to tell from 2020. The list of recipients will be shared so that board members can include personalized thank you messages.

Old Business:

December 11th is the deadline for getting information into the town report. Anything we can do to get this done early to take pressure off of the acting Town Administrator would be appreciated. Paul and Beth will take a first stab at the budget before the next board meeting and we will plan to finalize it then. The Personnel Committee will need to review Beth's proposal regarding salaries.

New Business:

Jim moved to adjourn. Susan 2nd. The next meeting is Wednesday, November 18th at 7:00pm. Adjourned at 8:10pm.