

Carpenter Carse Library Meeting Minutes - DRAFT

Wednesday, March 24, 2021 via Zoom

Attendees: Katherine Kjelleren, Heather Roberts, Paul Lamberson, Jim Jarvis, Emily Alger, Marianna Holzer, Catherine Moller, Susan Evans McClure and Beth Royer

Secretary's Reports:

Minutes from the January 27th meeting were reviewed. Susan moved to accept. Marianna 2nd. Approved.

Minutes from the February 24th meeting were reviewed. Paul noted that the budget increase overlooked by the Select Board was actually 2% not 1%. Corrected Susan's name in the final sentence. Marianna moved to accept the minutes as amended. Susan 2nd. Approved.

Treasurer's Report:

Bank balances are about \$20K above where they were a year ago and we will be getting our next disbursement from the Town in early April. Beth is using PayPal for purchases to spend down the balance. There is only one donor using it. Do we want to continue to offer this donation method?

Reviewed the P&L.

Susan asked Beth if there was anything else we need, maybe to respond to the COVID realities? Power to the covered porch (per Director's report), tent? Susan mentioned that ACCD is going to update the guidelines in April for indoor and outdoor cultural events.

Paul mentioned that our earned income took a hit over the last year and we may want to pursue some funds available to address this.

Paul thinks we should put together a project plan to upgrade the HVAC system.

Emily moved to accept the Treasurer's report. Jim 2nd. Approved.

Directors Report:

2 staff members tested positive for COVID but everyone is doing better and is happy to be back at work.

The Friends of the Library are hoping to have their garden tour fundraiser in June. Hopefully by the time it happens, most of the clientele for this fundraiser will be vaccinated. The garden tour

is more cost-effective than the book sale in terms of staff time, space to store books, and carbon footprint.

Aspen Discovery will not really change the backbone of our card catalog. It will just make it easier to browse.

Beth would like some additional outdoor furniture. Paul inquired whether we want to put in a window similar to the Town Clerk's office. Probably not necessary by the time we could figure it out.

Emily asked how we can support the staff and show our appreciation right now. Paul expressed the opinion that Beth should feel free to give bonuses as needed (doesn't need to be tied to holidays or year-end). Others agreed.

Emily moved to accept. Marianna 2nd. Approved.

Committee Reports:

Facilities:

C Space tenants are piggy-backing on our trash and recycling service and giving us a token contribution to pay for a portion of it.

A patron offered to pay to have their favorite tree surgeon prune the trees around the library.

Old Business:

None.

New Business:

Katherine reminded everyone that Paul suggested on our very first Zoom call that we not change the configuration of the board officers and committees until we could be in-person again.

Jim moved to adjourn. Susan 2nd. The next meeting is Wednesday, April 28th at 7:00pm. Adjourned at 7:55pm.