

Carpenter-Carse Library Trustee Meeting Minutes

January 24, 2018

Attendance: Marianna Holzer, Paul Lamberson, Harmony Cism, Jim Jarvis, Sara Armstrong-Donagan, Darcelene Lewis-Wedge, Brian Dunlop, Katherine Kjelleren.

Secretary's Report

Marianna corrected a note about the Trustees Conference. Marianna moved to accept, Darcelene 2nd, approved.

Treasurer's Report

Donations are up vs. budget by 271.7%

Sara is attending the St. George Select Board Meeting on Jan. 25th.

Added a new Expense line for Depreciation, approximately \$3600 per quarter.

We may have a mistake in the Payroll Taxes budget figure. The actual is much higher.

Repair & Maintenance expenses are over budget. Should we move funds from the Deferred Maintenance account?

Jim moved to accept Treasurer's Report, Marianna 2nd, approved.

Facilities Committee: replaced 8 light bulbs with LED's. Paul will replace some bulbs in higher locations.

Librarian's Report

Observed a small leak dripping onto a ceiling panel. Will call roofer to check it out.

Will look at front door latching mechanism to prevent small children from wandering out.

Reviewing snow removal service.

Completed staff training on Jan. 15th: Confidentiality.

Adding voice mail service through WCVTelecom.

Hinesburg Historical Society will review the History Section.

Book Sale will be on Saturday, June 30th this year, the same date as the parade.

Darcelene moved to accept Librarian's Report, Marianna 2nd, approved.

Old Business

One resident is running for open Trustee position.

Paul moved to adjourn, Jim 2nd, meeting adjourned at 8:30pm.

Next meeting: February 21st at 7:00pm.