

Carpenter-Carse Library, Hinesburg, VT
24 April 2019 Board meeting minutes

The meeting commenced at 7pm.

Present: Katherine Kjelleren, Mariana Holzer, Dan Mills, Paul Lamberson, Sara Donegan, Emily Alger, Susan McClure, Brian Dunlop, and Jim Jarvis

Moved to accept prior meetings minutes, with minor amendments,

Moved, Mariana, seconded, Emily

Amendments; Bike Rental Program changed to reflect “Bike Share Program”, and Beth <added last name Royer> and her partner will help...

Treasurer’s report:

- Community Fund distribution is 2.6k above budget, based on unanticipated investment results.
- Jim observed that “Community Deferred Maintenance” account, would be better named “maintenance reserve”. Discussion followed, without vote. Changing name might cause questions at municipal level.
- Move to approve report, Brian. Second, Mariana.

New business, (out of order): Discussion of parking lot re-lining, per Jim having received bid from Victor Line Striping. Referred to Sara for handling.

Librarian’s report:

Discussion of building facilities. New-larger-expanded? Comparison with other towns for facilities & experience. General consensus: we seem to be ok, for now.

Discussion of staff safety meeting & safety provisions & training.

“run-hide-fight” .. Safety bar has been installed in storage room, as secure hiding place. Discussion included mention of homeless and challenged populations ‘camping’ at the library during the day. Comment from Jim, that the challenge is greater for the library than for schools, where there are more clearly delineated populations and controls.

Sara mention the movie ***The Public***, which opens Friday, 26 April, in Montpelier. The film deals with the human side of public libraries.

Sara reviewed the Bike program kickoff on the 11th May, with free repairs by local merchants, a bike rodeo, snacks & coffee, and the first day of loan-out bikes. To be held in the open space on the east end of the building.

Sara advised that her husband was willing to make a portal in the front trellis, to make easy access to the space from the parking lot.

Sara discussed the search for a new childrens' librarian. Candidates for the youth program will be assessed during visits to story time.

Sara reported having written a Code of Conduct for volunteers, drawing from that in the employee's handbook.

Discussion followed, regarding demand for after school programs. There is clear increase in societal demand.

Move to accept: Paul. Second: Susan

Public access portion of meeting opened at 7:56, with no members of the public present. Public access was closed at 7:57.

After discussion, it was decided to hold the next board meeting on Thursday, 30 May, at 7pm.

Meeting adjourned at 8:02 pm.

Respectfully submitted,

James Jarvis