

Carpenter Carse Library Meeting Minutes – DRAFT

Tuesday, August 24, 2022 via Zoom

Attendees: Katherine Kjelleren, Marianna Holzer, Catherine Moller, Paul Lamberson, Heather Roberts, Susan McClure, Jim Jarvis, Brian Dunlop, and Beth Royer

Call to order 7:05pm

Secretary's report:

Paul moved to accept the minutes from the two prior meetings. Catherine 2nd. Approved.

Treasurer's report:

Bank balances are good.

Reviewed the P&L YTD:

- Our tenant is paying a little toward trash collection in addition to their rent so we will continue to run a little ahead. The tenants' lease is on an calendar year renewal and the rent will be set to increase January 1st.
- We have not received any money from the Friends yet so that's why we look a little behind in donations.
- Materials looks high because we pay our consortium catalog fee at the beginning of the year. Same is true for postage because Amazon Prime renewal has already happened.
- Jen bought a new table for Lego club with the help of a SCHIP Grant so furniture looks high as well.

Accountant sent the tax return for our review.

Jim moved to approve the Treasurer's report. Brian 2nd. Approved.

Librarian's report:

Beth is hoping to have a pie social to celebrate 25 years at Ballard's Corner in September. Trustees will help recruit pie bakers.

Beth is struggling to spend the 2nd round of ARPA funds before the September 30th reporting deadline. The bookshelf she had planned is on backorder so she is contemplating buying a new outdoor book drop instead. Paul moved to authorize Beth to spend up to \$6,000 on a new book drop. Catherine 2nd. Approved.

Susan moved to approve the Librarian's report. Paul 2nd. Approved.

Committee reports:

Fundraising - Susan will look into whether libraries are eligible for funding under the Vermont Creative Futures Act.

Facilities - Paul's electrician friend discouraged trying to consolidate the electric meters.

Old Business:

None.

New Business:

Paul made a motion to go into Executive Session to discuss HR matters. Susan 2nd.

Susan made a motion to come out of Executive Session. Catherine 2nd.

The next meeting is Wednesday, September 28th. We will plan to meet outside at the library (weather permitting). Paul moved to adjourn. Susan 2nd. Approved. Adjourned at 8:25pm.