

Carpenter Carse Library Meeting Minutes - DRAFT

Wednesday, May 31, 2023

Attendees: Katherine Kjelleren, Marianna Holzer, Catherine Moller, Heather Roberts, Jim Jarvis, Emily Alger, Brian Dunlop, Kathleen Rivard and Beth Royer

Call to order 7:05pm

Secretary's report

Marianna moved to accept the minutes from our March 30th meeting. Catherine 2nd. Approved. Susan abstained.

Treasurer's report

Susan is reviewing the agreements related to our invested funds . We will discuss the possibility of taking our annual dividends from the Vermont Community Foundation at a future meeting.

Deferred maintenance account money is just sitting there with no planned projects. Susan suggested that other organizations are buying Treasury bonds and that might be a good way to earn some more interest. If we ever needed it, we could just cash in the bonds. We will wait to see how the debt ceiling situation plays out. Emily reminded the Board that we will need to set aside/have access to funds in a few years to pay for the solar panels on the roof.

We have over \$100K in the checking account as we approach the end of the fiscal year. Some of the money is federal ERTC grant money. We need to determine how much is needed for cash flow and consider moving some of it to reserves.

Emily moved to approve the Treasurer's report. Jim 2nd. Approved.

Director's report

There will be an Adult Summer Reading program. You get an entry into drawings for gift certificates to local businesses for each book read and each adult program attended.

The E-bike lending program is going well and will continue through mid-June. There was one borrower who got the pick-up date and time wrong and was unhappy that the bike was signed out to someone on the wait list.

Susan moved to approve the Librarian's report. Marianna 2nd. Approved.

Committee reports

Facilities -

Susan inquired whether there was anything Paul was regularly doing that we need to plan for. The only thing Beth is aware of is the replacement of the door in the C space.

Kathleen asked if a list exists of projects that we could either enlist community members to address or take care of ourselves? Beth will create and share that list.

New Business

Susan presented Beth with some flowers to thank her for her time as Library Director.

Emily moved that we go into executive session to discuss the impending Director vacancy. Kathleen 2nd.

Jim moved that we come out of executive session. Marianna 2nd.

Emily made a motion that we approve the salary recommendation proposed in executive session for the Library Director position. Marianna 2nd. Approved.

Susan moved to adjourn. Kathleen 2nd. Approved.

The next meeting is Tuesday, June 27th at 7:00pm. Emily moved to adjourn. Marianna 2nd. Approved.
Adjourned at 8:25pm.