

Carpenter Carse Library Meeting Minutes – DRAFT

Wednesday, May 25, 2022 via Zoom

Attendees: Katherine Kjelleren, Marianna Holzer, Catherine Moller, Paul Lamberson, Heather Roberts, Susan McClure, Jim Jarvis, Brian Dunlop, Emily Alger and Beth Royer

Call to order 7:00pm

Secretary's Report:

Minutes of the April 24th meeting were reviewed. Jim moved to accept. Marianna 2nd. Approved.

Treasurer's Report:

P&L and bank balances as of yesterday were reviewed. We are still running ahead of where we were last year.

Investment accounts have a little bit of lag so we would expect to see some further declines in future reports as a result of market conditions.

Much of the ARPA funds have been spent on technology purchases. Copier line item looks very high but it is a one-time purchase of a new copier/printer that will be paid for with ARPA funds .

Catherine moved to approve the Treasurer's report as presented. Jim 2nd. Approved.

Directors Report:

Staff has drafted a Code of Conduct to outline how people should behave in the library space. It was prompted by a visit from a patron who debated masking protocols with the staff. Jim moved that we approve the Code of Conduct as presented. Marianna 2nd. Approved.

We reviewed the Collection Development policy developed by Beth and the staff. Jim moved that we approve the policy as presented. Marianna 2nd. Approved.

Still looking for a replacement for Meg as Program Librarian. Everyone is hiring right now - many of whom pay more than we do - so it is more difficult to find enough candidates to make a good decision.

Book sale donations have been coming in. Some of them are culled for the ongoing in-library book sale.

Emily moved to approve the Director's report. Jim 2nd. Approved.

Facilities Committee:

Paul has removed some outdoor light bulbs and directed the sign light down with good results. It needs some tweaking as it might be a little too dark during the darkest times of the night.

Paul is still working to find an electrician to consolidate the electric meters. Jim wants to ensure whatever we do would allow for the possibility of an EV charger at some point.

Personnel Committee:

No update.

Fundraising Committee:

No update.

Finance Committee:

No update.

Old Business:

None.

New Business:

The next meeting is Wednesday, June 22nd. We will plan to meet outside at the library (weather permitting). Susan moved to adjourn. Emily 2nd. Approved. Adjourned at 7:45pm.