

Carpenter Carse Library Meeting Minutes – DRAFT

Wednesday, March 23, 2022 via Zoom

Attendees: Katherine Kjelleren, Marianna Holzer, Catherine Moller, Paul Lamberson, Heather Roberts, Susan McClure, Jim Jarvis, Brian Dunlop and Beth Royer

Call to order 7:01pm

Secretary's Report:

Minutes of the February 23rd meeting were reviewed. Susan moved to accept. Marianna 2nd. Approved.

Treasurer's Report:

P&L and bank balances as of yesterday were reviewed.

We will get our 4th quarter distribution from the Town in early April.

Kudos to Beth and her team for sticking to the budget. We are ahead on income; expenses are marginally above budget.

Katherine questioned higher fuel expenses. Beth thinks it is related to the increase in prices. Some adjustments have been made to the C space for efficiency.

Susan moved to approve the Treasurer's report as presented. Jim 2nd. Approved.

Directors Report:

The outdoor porch space now has electricity.

The bike repair station has seen some use.

For now, the library is going to stick with their masking policy. They will revisit after monitoring case counts and as the weather improves. The State gave the library a device to monitor air quality/flow which is helpful.

There will be a ribbon cutting for our solar array on Earth Day.

Jim raised an issue with the library's outdoor lighting - it's brighter than allowed in the Town's regulations and is not shrouded as required. Not sure what the cost of this change would be but we should set a good example (as we did with the solar array). Paul suggested we could pursue rebates through Efficiency Vermont.

Jim moved to approve the Director's report. Marianna 2nd. Approved.

Facilities Committee:

No update.

Personnel Committee:

No update.

Fundraising Committee:

No update.

Finance Committee:

No update.

Old Business:

The prior energy audit DID include the C space. No change has been made to the door yet so it's good that temperatures have been warmer lately.

Paul reached out to a local electrician about consolidating our meters but has not heard back. Paul will reach out to the electrician who did the work on the library porch.

Strategic planning - We should engage consulting services during the summer to help us with community engagement in the fall. Beth has put out some feelers but will continue to gather information. Large building projects in town are kicking off this year (Haystack Crossing and Hinesburg Center Phase II) so it's a good time to be thinking ahead to future needs. Who from the Board wants to be involved? We'll keep this on the agenda for the next few months to monitor progress.

New Business:

We discussed potential facilities projects to explore before the end of the fiscal year and need to think about how they would be prioritized: outdoor lighting, C space door, meter consolidation, pavilion/tent, inoculating the trees, etc.

The next meeting is Wednesday, April 27th via Zoom (unless the weather is nice enough for us to meet outside). Jim moved to adjourn. Susan 2nd. Approved. Adjourned at 7:45pm.